



Town of Deerfield Meeting Notice

Deerfield Municipal Offices
8 Conway Street
South Deerfield, MA 01373
Ph: 413-665-1400
Fax: 413-665-1411

Personnel Board Meeting

Date: May 16, 2022 Time: 6:00 pm

Location: Remote

Meetings normally held at the Municipal Offices are being held remotely, with adequate, alternative means of public access and, where required, public participation provided, in accordance with the Governor Baker's June 16, 2021 Act Extending Certain COVID-19 Measures Adopted During the State of Emergency, including an extension of the remote participation provisions of his March 20, 2020 Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A §20. Remote Meeting Connection noted below.

Please click this URL to join.

<https://zoom.us/j/6200078930?pwd=Z2d6ZzNuMVhJMkJKVT2VUYW9yaFhCQT09>

Meeting ID: 620 007 8930 Passcode: 627371

Dial In: 1-(312) 626-6799 Or 1-(929) 205-6099, Toll Free (833) 548- 0276

Meeting attendees should mute phones (*** 6 for landlines**) unless asking question or commenting. All attendees should wait to speak until other participants are finished.

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Agenda

1. Call to Order
2. Review and approve minutes
3. Appearances/Hearings
4. Discussion/decision items:
 - Job Descriptions – Assistant Town Administrator, Town Accountant/Budget Director, Administrative Assistant (SB), other
 - Town Clerk and Treasurer/Collector vacancies – pay range, etc.
 - Personnel Board Vacancy follow up
 - Personnel Manual
5. Public Comment
6. Other items not anticipated 48 hours prior to meeting.
7. Adjourn

The listing of matters are those reasonably anticipated by the chair that may be discussed at the meeting. Not all listed items may in fact be discussed, and other items not listed may also be brought up for discussion to the extent permissible by law.