

Town of Deerfield
Community Preservation Committee
Minutes of March 23, 2022

Called meeting (held remotely via Zoom) to order: 6:32 p.m.

Members present:

Tim Hilchey, Chair (Conservation Commission)
Alan Swedlund (Open Space)
Charles Shattuck (Board of Assessors)
Lili Dwight (Moderator appointee);
Ben Bensen, Clerk (Historical Committee)

Absent: Analee Wulfschuhle, (Planning Board)

Also Attending: Kate Lawless (Ad Hoc Town Common Committee = AHTCC), John Davis President of Historic Deerfield)

Meeting called to order at 6:32 p.m.

Updated information re. the application for funds by the AHTCC, with an updated proposal from Berkshire Design Group, whose estimate is \$336,078. AHTCC is requesting \$350,000 as a prudent figure with room for adjustment.

- Alan suggested the need for a project manager and a letter of support from the Selectboard. He also asked what would trigger the bidding process.
- Tim noted that cost of the project might trigger a requirement for the Town to hire an operating project manager (OPM).
- Kate asked what the mechanism might be, and noted that other grants were also being considered.
- Lili urged including an OPM, asked what other sources of funding were being sought, and suggested that this work could fall under the "Complete Neighborhoods" program.
- Tim asked if we might conditionally approve the AHTCC's application and recommend it for approval by Town Meeting. There were concerns about the project manager and amount of the cushion, though all members favored the goal of the project. Tim suggested that the committee
 - a) recommend the project to Town Meeting contingent on getting a letter of support from the Selectboard,
 - b) That a line item for a project manager be included in the AHTCC's proposal, and
 - c) That Kate return with an amended proposal if it were to exceed \$350,000.

- Tim's motion was approved 5-0-0.

John Davis was welcomed.

Updated proposal regarding the Town's request for a CPC match for the Agricultural Protection Restriction purchase for the Ostrowski property to be preserved farmland. All were in favor of the goal; Motion carried 4-0-1 (Lili, an abutter, abstained).

Draft minutes of March 10, 2022, were acknowledged. Lili moved to approve as written, Alan seconded. Motion carried 5-0-0.

Discussion of the need for preparation of an infographic to explain the CPC's role and functioning. All agreed that this could not be done well in time for Town Meeting. Additional designers would be contacted; Chuck also suggested approaching schools (such as Deerfield Academy, UMass and GCC) to see if this might be a viable student project. Alan suggested that we do this "consistent with review."

Tim noted that he was now a candidate for the Selectboard. Discussion of membership and vacant positions on the committee ensued.

Noting that the Committee has three vacancies, these are the nominating bodies and their representatives:

- Selectboard: *vacant*
- Historical Commission: Ben Bensen
- Moderator: Lili Dwight
- Housing Committee: *vacant*
- Recreation Department: *vacant*
- Open Space Committee: Alan Swedlund
- Planning Board: Analee Wulfkuhle
- Assessor: Chuck Shattuck
- Conservation Commission: Tim Hilchey

Lili moved to adjourn, Chuck seconded; motion approved 5-0-0.