



Deerfield Selectboard/Board of Health

April 6, 2022 5:00 pm

8 Conway Street, South Deerfield MA 01373

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Deerfield Selectboard/Board of Health was held on April 6, 2022 at 5:00 pm at the Deerfield Municipal offices, Main Meeting Room, 8 Conway Street, South Deerfield, MA, Meeting was recorded by FCAT. Meetings normally held at the Municipal Offices are being held in **hybrid** fashion, with adequate, alternative means of public access, and where required, public participation provided, in accordance with the Governor Baker's June 16, 2021 Act Extending Certain COVID-19 Measures Adopted During the State of Emergency, including an extension of the remote participation provisions of his March 20, 2020 Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A §20.

Board members present: David Wolfram, Trevor McDaniel, and Carolyn Shores-Ness

Also present Kayce Warren, Town Administrator; Jennifer Gannett, Assistant Town Administrator; Kate Federoff, Town Counsel; John Paciorek, Chief of Police; Alex White, Health Agent; and other members of the public.

1. Wolfram calls the meeting to order at 5:00 pm
2. Executive Session 5:05 pm

Motion to enter executive session pursuant to the following items: - McDaniel

- *Pursuant to G.L. c.30A, §21(a)(3), and subject to the Chairman's declaration and a roll call vote, the Selectboard may meet in Executive Session to discuss Strategy with respect to collective bargaining with MASSACHUSETTS COALITION OF POLICE, I.U.P.A., AFL-CIO (Police) and UPSEU (Highway) if an open meeting may have a detrimental effect on the bargaining position of the Town; and*
- *Pursuant to G.L. c.30A, §21(a)(2) the Selectboard may meet to conduct strategy sessions in preparation for negotiations with non-union personnel or contract negotiations with the Town Administrator, Police Chief, and Chief Operator if an open meeting may have a detrimental effect on the negotiating position of the Town.*

Second: Ness

Vote: Wolfram – aye, McDaniel – aye, Ness –aye; (3-0-0)

3. Public Comment – Up to 20 minutes with each speaker timed at approx. 2 minutes; see Public Comment Procedure voted 2/9/2022
4. Schedule Hearings
5. Appearances

6. Selectboard Reports/Announcements

- Contract Approvals

Motion to approve a 3 year contract for John Paciorek Jr for Police Chief and Assistant Emergency Management Director -McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

Motion to approve 3 year contract for Kayce Warren for Town Administrator position - McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

Motion to approve the contract for the Chief Wastewater Operator as presented- McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

- Climate Forum- Conservation District Project Potential
 - The board expresses their gratitude to Deerfield Academy, Eaglebrook School, Frontier Regional, staff and presenters for all the hard work on the Climate Forum.
 - Additionally Ness describes a future grant opportunity to increase climate resiliency efforts by creating spaces within homeowners’ yards to have pollinator gardens through the Conservation District.
 - 350 Trees planted by 350th Anniversary
- Western Massachusetts Selectmen Association Conference

7. Board of Health Reports/Health Agent Discussion Items/Reports/Announcements

- Covid-19 & PCR Testing Update
- Title 5 & Perc Testing Increase
- \$35,000 Grant Emergency Preparedness Plan Potential
- RFR Floating Health Agent

8. Minutes

9. Discussion/Decision Items

- Complete Neighborhood Support Letter for Approval

Motion to approve the Regional Complete Neighborhood Support Letter as of April 1st, 2022 - Ness

Second: McDaniel Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)
- Champneys’s Tavern One Day Liquor License at Flynt Center

Motion to approve Champneys's Tavern One Day Liquor License - Ness

Second: McDaniel **Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)**

- Appointment to Temporary Treasurer/Collector for Tax Tile Purposes

Motion to Appoint Sarah Kimble to Temporary Treasurer/Collector- McDaniel

Second: Ness **Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)**

- FY2023 Budget, Capital, Annual Town Meeting Warrant, and ARPA Projects
 - McDaniel describes the Finance Meeting and would like to discuss ARPA funding to assist the board make final decisions for recommendations for Town Meeting. He is in support of voting the ARPA funding as Revenue Replacement to best serve the town.
 - Ness is supportive of utilizing funding for the Police HVAC, Woodchipper, HVAC for Highway Garage software that will reduce costs over time. The overarching goal is for economic development and improvement with the Leary Lot and would like to see this project completed. The board is in support of allocating FRS and DES from free cash and utilizing ARPA funding for capital requests including Police HVAC, Woodchipper, HVAC software, and Leary Lot.
 - Warren discusses movement of articles at the request of the Moderator and Town Counsel and general overview of the warrant. The board will hold an informational session next week for the warrant.

- Assistant Highway-Public Works Superintendent

- Warren, Gannett, and Hill are greatly appreciative of all the work with Chris Miller with their interactions and Warren proposes a temporary Grade bump. The board expresses their thanks for all the hard work from Chris.

Motion to approve a temporary Grade Increase, Same Step retroactive January 2nd, 2022 for the Assistant Highway-Public Works Superintendent - McDaniel

Second: Ness **Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)**

- Storm Damage Funds related to July 2021 Storms

- Ness states that \$90,000 has already been spent and further funding would be leveraged to repair River Road. The potential for 25% match considerations for further grant funding related to repairs.

- Disposal of Surplus Property – Items in Senior Center

Motion to dispose of surplus property at the South County Senior Center- McDaniel

Second: Ness **Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)**

- Discussion for shelving units for future storage within the Church.
- J. Lowe Letter: Meeting of Selectboard, South Deerfield Fire District, South Deerfield Water District reps regarding access to traffic light between 40 Pleasant Street and 88 Greenfield Road
- Wolfram states that a discussion with MassDOT and the Fire District would need to occur as the Town does not have jurisdiction in this matter.

- Placeholder: Appointments Poll Workers, Public Weighers, E. Farrell (Personnel); Resignations: Bud Driver

Motion to appoint Shawn Telega and Tyler Shanafelt to Public Weigher for the term beginning April 6 ending June 30, 2022 - McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

Motion to appoint Eric Farrell the Personnel Board- McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

Motion to accept the resignation of Bud Driver- McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

- The board would like to Thank Bud for all the years of service with a smile and all the help he has provided. Bud is currently the Cultural Resource Officer and will be looking for a replacement in the future.

- Placeholder: Annual/other Permits for approval

10. Mail

- Letter from J. Lowe

11. Town Administrator’s Report/Updates

- Warren discusses the potential for an operator in training position to provide the plant(s) with staff. This was drafted with support from Amherst and DPC to bring the description to Personnel Board next week. The board is in support of the position as there are few operators out in the job market.

12. Items Unanticipated 48 hours prior to posting

- Engineering Services for SSO Notification Plan for Approval

- McDaniel speaks to the contract with for DPC collection systems to assist the town with compliance with SSO Notification Plan of 314 CMR 16.04 White asks a clarifying question as this information was recently presented and would like some time to research for further collaboration with DPC. Ness would like DPC to work with White on the plan.

Motion to support the DPC SSO Notification Plan with collaboration with Health Agent - Ness

Second: McDaniel Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

- Discussion of change orders for WWTP

Motion to approve the two change orders for the WWTP - Ness

Second: McDaniel Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

12. Upcoming Regular Meetings –Apr 20, 25; May 4, 18; June 1, 15, 29, 2022; Joint w/Fin Comm: April 12, 19, 2022

13. Adjourn

Motion to adjourn at 8:30 pm - McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

Respectfully submitted,

Alex Herchenreder

Documents List:

- Selectboard/Board of Health Agenda, 04/06/2022 rvsd1
- Packet