



Deerfield Selectboard/Board of Health

April 13, 2022 5:00 pm

8 Conway Street, South Deerfield MA 01373

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Deerfield Selectboard/Board of Health was held on April 13, 2022 at 5:00 pm at the Deerfield Municipal offices, Main Meeting Room, 8 Conway Street, South Deerfield, MA, Meeting was recorded by FCAT. Meetings normally held at the Municipal Offices are being held in **hybrid** fashion, with adequate, alternative means of public access, and where required, public participation provided, in accordance with the Governor Baker's June 16, 2021 Act Extending Certain COVID-19 Measures Adopted During the State of Emergency, including an extension of the remote participation provisions of his March 20, 2020 Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A §20.

Board members present: David Wolfram, Trevor McDaniel, and Carolyn Shores-Ness

Also present Kayce Warren, Town Administrator; Jennifer Gannett, Assistant Town Administrator; Kate Feodoroff, Town Counsel; Brenda Hill, Town Accountant; Alex White, Health Agent; and other members of the public.

1. Wolfram calls the meeting to order at 5:00 pm
2. Executive Session 5:05 pm

Motion to enter executive session pursuant to the following items: - McDaniel

- Pursuant to G.L. c.30A, §21(a)(3), and subject to the Chairman's declaration and a roll call vote, the Selectboard may meet in Executive Session to discuss Strategy with respect to collective bargaining with MASSACHUSETTS COALITION OF POLICE, I.U.P.A., AFL-CIO (Police) and UPSEU (Highway) if an open meeting may have a detrimental effect on the bargaining position of the Town; and
- Pursuant to G.L. c.30A, §21(a)(2) the Selectboard may meet to conduct strategy sessions in preparation for negotiations with non-union personnel or contract negotiations with the Town Accountant if an open meeting may have a detrimental effect on the negotiating position of the Town.

Second: Ness

Vote: Wolfram – aye, McDaniel – aye, Ness –aye; (3-0-0)

3. Public Comment – Up to 20 minutes with each speaker timed at approx. 2 minutes; see Public Comment Procedure voted 2/9/2022
4. Schedule Hearings
5. Appearances
6. Selectboard Reports/Announcements

- 350th Steering Committee Volunteer
7. Board of Health Reports/Health Agent Discussion Items/Reports/Announcements
- Covid-19 Update (PCR Testing Available at the Old Grammar School/Senior Center)
 - Greenfield Wastewater Effluent Testing to monitor cases
8. Minutes
9. Discussion/Decision Items
- MAHB Public Health Excellence Grant Program- Collaborative application with Greenfield for shared services
 - Ness describes grant opportunity for shared services including inspector and public health nurse hours with the potential for community social worker within the community.

Motion to support the Town of Deerfield's participation in Massachusetts Association Public Health Boards Health Excellence Grant Program - McDaniel

Second: Wolfram Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)
 - Classification-Compensation Plan; Job Descriptions- Operator in Training, Program and Outreach Coordinator, Assistant Town Clerk, Transfer Station Attendant.
 - Warren speaks to the job descriptions a vote would be helpful in approval prior to town meeting. McDaniel asks a clarifying question regarding who the lead transfer station attendant is as Bud Driver has resigned. Ness speaking to the Operator In Training position, would like to see collaboration with vocational school at UMass to provide an outlet for future students.

Motion to approve the Assistant Town Clerk job description- McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

Motion to approve the Program Coordinator South County Senior Center Job Description- McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

Motion to approve the Transfer Station Attendant Job Description- McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

Motion to approve the Operator in Training for the Public Works Wastewater- McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)
 - Placeholder- Appointments: Poll Workers, Resignations.

- Placeholder: Annual/other Permits for approval

10. Mail

11. Town Administrator's Report/Updates

12. Items Unanticipated 48 hours prior to posting

- Annual Town Warrant
 - Warren discusses language changes to Article 9 & 11 based on review from counsel, as well as changes to numbering within the warrant. The board works through the articles and determines who will be speaking for each respective article.

Motion to approve the Town Warrant as assigned- Ness

Second: McDaniel Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

- Public Health Grant Funding
 - Ness would like to finalize a draft for the Public Health Nurse Job Description and Warren will assist White with the draft and posting of the description.

12. Upcoming Regular Meetings –Apr 20, 25; May 4, 18; June 1, 15, 29, 2022; Joint w/Fin Comm: April 12, 19, 2022

13. Adjourn

Motion to adjourn at 6:25 pm - McDaniel

Second: Ness Vote: Wolfram – aye, McDaniel – aye, Ness - aye; (3-0-0)

Respectfully submitted,

Alex Herchenreder

Documents List:

- Selectboard/Board of Health Agenda, 04/13/2022 rvsd3