

**Deerfield Local Cultural Council
Meeting
April 26, 2022, 7:00 8:00 pm
In Person - Town Hall**

Attendees: Emily Gaylord, Roberta LaBarbera, Denise Schwartz, Olivia Leone, Jennifer Marrapese

Minutes

1. Call to order and introductions

Chair Jennifer Marrapese called the meeting to order at 7:02 pm. Council members made in-person introductions given that this was the Council's first in-person meeting since early 2020.

2. Brainstorm Outreach, Recruitment and Onboarding Plan and Next Steps for New LCC Members

Jennifer Marrapese shared the current list of members with appointment end dates:

Denise Schwartz 6/30/22
Roberta LaBarbera 6/30/22
Jennifer Marrapese 6/30/22
Olivia Leone 6/30/23
Emily Gaylord 9/30/23
Emily Luker 6/30/24
Vacant

The minimum number of members is 5, per the Commonwealth's regulations, but the Council agreed that ideally we would have at least seven members.

Jennifer Marrapese does not intend to request to be reappointed. Denise Schwartz has agreed to a two-year reappointment. Roberta LaBarbera has agreed to a one-year reappointment. This means that the Council will need to recruit at least two new members for the next grant cycle, which begins in August 2022. We also discussed building the pipeline given future potential vacancies.

Next steps:

- Olivia Leone will create a gmail account for the LCC so that we have a central point of contact for recruiting new members - deerfielddulturalcouncil@gmail.com
- Emily Gaylord will create a flyer that we can use, both physically and online, to promote the opportunity to serve on the Council
- Each LCC member will reach out to individuals within their personal networks that they think might be interested in serving. In addition, we will publicize openings on the Council in the following places:

- South Deerfield Women's Club
- Deerfield Inclusion Group
- Tilton Library (and ask Holly, new children's librarian, if she has recommendations on potential members)
- Deerfield Now
- Deerfield Parents
- C3
- Frontier Musical group
- When we have a candidate expressing interest, the Council will offer to meet with them if they'd like to learn more. Any candidate wishing to move forward will submit a letter of interest to the Select Board for formal appointment.
- Our next meeting will likely be in August to review and update our priorities and elect new LCC officers.

3. Adjourn

Olivia Leone moved that we adjourn at 7:45 pm, Denise Shwartz seconded.