



## Deerfield Selectboard/Board of Health

May 18, 2022 5:00 pm

8 Conway Street, South Deerfield MA 01373

Pursuant to a notice duly filed with the Town Clerk, a meeting of the Deerfield Selectboard/Board of Health was held on May 18, 2022 at 6:00 pm at the Deerfield Municipal offices, Main Meeting Room, 8 Conway Street, South Deerfield, MA, Meeting was recorded by FCAT. Meetings normally held at the Municipal Offices are being held in **hybrid** fashion, with adequate, alternative means of public access, and where required, public participation provided, in accordance with the Governor Baker's June 16, 2021; Act Extending Certain COVID-19 Measures Adopted During the State of Emergency, including an extension of the remote participation provisions of his March 20, 2020 Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A §20.

Board members present: Tim Hilchey, Trevor McDaniel, and Carolyn Shores-Ness

Also present Kayce Warren, Town Administrator; Jennifer Gannett, Assistant Town Administrator; Alex White, Health Agent; Julie Chalfant, Chair of the Town Building Advisory Committee; Analee Wulfkuhle, Planning Board Chair; Lili Dwight, Chair of the Senior Housing Committee; Jane Friedman, Counsel for Ember Gardens; Kevin Scarborough, DPW Superintendent; and other members of the public.

1. McDaniel calls the meeting to order at 5:02 pm
2. 5:05 pm Executive Session

***Motion to enter executive session for the following item: - Hilchey***

- *Pursuant to G.L. c.30A, §21(a)(3), and subject to the Chairman's declaration and a roll call vote, the Selectboard will meet in Executive Session to discuss strategy with respect to collective bargaining with MASSACHUSETTS COALITION OF POLICE, I.U.P.A., AFL-CIO (Police) and UPSEU (Highway) if an open meeting may have a detrimental effect on the bargaining position of the Town.*

***Second. Ness***

***Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)***

*The Selectboard returns to open session at 5:55 pm*

3. Public Comment – Up to 20 minutes with each speaker timed at approx. 2 minutes; see Public Comment Procedure voted 2/9/2022
4. Schedule Hearings
5. Appearances

- Julie Chalfant; Town Building Advisory Committee
  - Chalfant discusses revisiting and review new Task List along with charge for the Town Buildings Advisory Committee. The board is supportive of the work past and present and encourages Chalfant to continue with the task list as presented.

***Motion to approve the task list– McDaniel***

***Second. Ness                      Vote: Hilchey – aye, McDaniel – aye, Ness – aye,  
(3-0-0)***

- Analee Wulfkuhle; Deerfield’s Subsidized Housing Inventory
  - Wulfkuhle describes the letter Commonwealth is seeking to update the Affordable Housing Inventory (40B). The Planning Board is supportive of improving the housing inventory and moving forward with the letter’s request.
  - Dwight cautions that the Senior Housing Funding may be in jeopardy with the lack of response to maintaining the 10% requirement. McDaniel speaks to the challenges of increased costs in building materials and the overall general cost to housing. Ness speaks to the challenges of schooling and the fiscal support from State government that constrains the budget for pursuit of affordable housing.
  - Gannett speaks to the housing inventory within town and the challenges of discovering them. Additionally, the potential for changes to the bylaws to support affordable housing.

6. Selectboard Reports/Announcements

- 3 Town Senior Center Meeting
- Union 38 Field Hockey Program Announcement
- Whately’s 250<sup>th</sup> Celebration Parade June 26<sup>th</sup>
- Deerfield Memorial Day Celebration May 30<sup>th</sup>
- Vaccination Clinic May 20<sup>th</sup>
- Whately Old Town Hall Senior Center Presentation
- Senior Housing Survey

7. Board of Health Reports/Health Agent Discussion Items/Reports/Announcements

- Covid 19 Update
- Tick Testing & August 24<sup>th</sup> Meeting Presentation
- Mosquito Testing & Hot Spot Treatment
- Title 5 Inspections
- EDS Volunteer ICS Training Funding

8. Minutes

9. Discussion/Decision Items

- SDWWTF Upgrades Project Change Order for Approval and Signature

***Motion to approve change orders as presented and authorize the chair to sign – Ness***

***Second. Hilchey                      Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)***

- One Day Liquor License: Yankee Candle Village June 4<sup>th</sup>

***Motion to approve the One Day License for Yankee Candle Village– Ness***

***Second. Hilchey                      Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)***

- Memorandum of Agreement with Massachusetts Coalition of Police, I.U.P.A, AFL-CIO (Police Officers Unit)
- Acceptance of Land and Water Conservation Fund Grant and Authorization of Signatories

***Motion to authorize John Paciorek to sign the State Contract Grant and the Chair is authorized to sign the Local Project Document – Ness***

***Second. McDaniel                      Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)***

- FRCOG Pollinator Project Grant Application- Letter of Support

***Motion to submit the letter of support for the FRCOG Pollinator Project Grant– Ness***

***Second. Hilchey                      Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)***

- Testimony Letter for Town Clerk/Treasure/Collector Split to Legislature

***Motion to sign the letter at the board's convenience when completed – Ness***

***Second. Hilchey                      Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)***

- Communities One-Stop Support Letter for Review and Approval

***Motion to authorize the chair to sign the support letter for the Community One Stop Grant– Ness***

***Second. Hilchey                      Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)***

- Peter Thomas: Oral History Project
  - Ness speaks to the potential for organizing a training for oral interviewing skills to support on-going preservation of history. McDaniel reminds the board and residents of a previous tradition of presenting the oldest person in town with a cane in recognition.
- Placeholder: Job Descriptions – SB/BOH Administrative Assistant

- Placeholder- Appointments: Resignations – Operators in Training for Hire (Brunelle, Leh)

***Motion to authorize the Town Administrator to draft offer letters for Joshua Brunelle and Corbin Leh– McDaniel***

***Second. Ness Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)***

***Motion to appoint David Wolfram to the Town Buildings Advisory Committee– Ness***

***Second. Hilchey Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)***

***Motion to appoint John Cycz to the Veterans – Ness***

***Second. Hilchey Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)***

***Motion to Jim Glovacki as a public weigher for the term beginning May 18, 2022 and ending June 30, 2023– Ness***

***Second. Hilchey Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)***

***Motion to authorize the Town Administrator to complete the hiring process William Rotkiewicz – McDaniel***

***Second. Ness Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)***

- Placeholder: Annual/Other Permits for Approval

#### 10. Mail

- Eversource DPU
- Bike Fights Cancer Ride

***Motion to support the Bike Fights Cancer Ride June 18<sup>th</sup> with the condition of safety concerns of Chief Paciorek are satisfied– Ness***

***Second. Hilchey Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)***

- Ryan Letter for Old River Road Clarification
  - Hilchey describes current conditions of the road in question with background information from Conservation Commission Site Visit. Warren describes to the board that further research will be necessary and will discuss at a future meeting.

#### 11. Town Administrator’s Report/Updates

- Gannett speaks to the updates for the website and at the end of June potentially will be the tentative launch. There will be training session on May 26<sup>th</sup> for employees to

provide all users assistance. Warren discusses the meeting with Hamshaw Lumber and further discussion with counsel of the process for the potential addition. ARPA funding will fall under Federal and State procurement regulations and create additional considerations for moving forward. Cannabis legislation changes email from fellow STAM members. Additional liquor license request via Home Rule petition for three additional has been discussed with Comerford's office but has expired. Moving forward economic opportunity zones to be created or the potential for zoning bylaw changes to support additional licenses. MDOT New Chief Operator discussion regarding Sugarloaf Street and Stillwater Bridge maintains one lane for residents to travel.

***Motion to support Shaun comment's including Cannabis Legislation Support for Amendment 19, 15, and 21; H4791 Streamline Document Requirements, Opposition to Amendment 23 Impact Fees and to Submit a letter on behalf of the Selectboard–Ness***

***Second. Hilchey***

***Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)***

12. Items Unanticipated 48 hours prior to posting

- Dump Sticker Discussion
  - McDaniel with the recommendation from Scarborough to increase the dump sticker price to \$70 and continue the Senior Discount. Scarborough describes the challenges with cost increases and is unable to be flexible with his budget. The potential for utilizing stickers instead of utilizing excessive plastic into the landfill. Hilchey proposed the idea that the more transparent bags reduce the number of unauthorized items into the stream. Also, would like further information on the compost collection.

***Motion to increase the Town Dump Sticker cost to \$70; \$10 additional sticker for each car in the household and maintain Senior Discount of 1 free package of small bags or put fee towards purchase of large bags– Ness***

***Second. Hilchey***

***Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)***

13. Upcoming Regular Meetings -June 1, 15, 29; July 13, 27; August 10, 24; September 7,21, 2022

14. Adjourn

***Motion to adjourn at 8:03 pm - Hilchey***

***Second: Ness***

***Vote: Hilchey – aye, McDaniel – aye, Ness – aye, (3-0-0)***

Respectfully submitted,

Alex Herchenreder

Documents List:

- Selectboard/Board of Health Agenda, 05/18/2022 rvsd1

Approved September 7, 2022